

Job Posted Date:27 January 2026

Details/Requirements:

Save the Earth Foundation International (SEFI)

VACANCY ANNOUNCEMENT

Save the Earth Foundation International (SEFI) situated at Ramdhuni municipality-1, Jhumka Sunsari, it was established by the enthusiast youths on 1994 AD to bring about the positive changes in the social structure of society through sustainable development by the creative activities. The organization has remained consistent with its objectives and aim since the inception. Through its activities and vision, it has been successful in establishing distinct identity among the community support organization of Sunsari District. SEFI Vacancy announcement for Nepalese young and energetic for Sankalp Project funded by FAIRMEND Foundation Nepal running in Sunsari district.

1. Position: Community Health Promotor (CHP): Full time (100% field based)- 1 No.

The Community Health Promotor must be from targeted Municipality of project areas. Under the guidance of District Project Coordinator (DPC), he/she will work closely with municipalities, HFOMCs, FCHVs/MGs, Schools, and other community level active groups in the community. He/she must be aware of the local health system in the new federal structure. He/she is expected to have basic knowledge about National health system, health policy, strategy, health system strengthening and knowledge about NTDs, MNH, WASH & Disability inclusive development. He/she needs to have commitment and aptitudes to community empowerment through health promotion and community mobilization and group facilitation. Each CHP will implement project activities at Palika level, ward level and community level & ensure effective coordination with Municipality and Ward offices and collaborate with other stakeholders in the working Municipality. He/she will be able to identify left behind communities across different municipalities. CHP will implement and also follow up the previously implemented activities, investments and achievements made in the project areas Sunsari to make the achievements sustainable through local government and community owned and led initiatives.

Qualifications and experience:

He/she should have at least intermediate level (Health Assistant, CMA, ANM or Staff nurse) prefer bachelor's degree in public health

- 3-4 years' working experience in a similar role and NTDs.
- Good verbal and written communication skill in Nepali & English
- Working experienced at municipality level, skill in health system strengthening and community empowerment
- Working experience with the health managers, health workers and female community health volunteers

- Experience in facilitating community level interaction/awareness program with good skill of maintaining public relations.
- Demonstrated basic skill on computer applications (MS-OFFICE Package.) with ability to produce reports in English and Nepali.
- We referred Dalit,Janjati,woman and local candite should be encouraged,
- The candidate must be **local residence** from above listed target Palikas
- The candidate must have **motorbike/scooter license**

Key responsibilities:

- Able to provide technical support to Palika and health workers on disease prevention, control, treatment and referral management, mainly on NTDs, MNH, WASH & DID
- Ability to identify the gaps in local health system and advocacy for improvement or addressing the needs and gaps.
- Establish good relationships with Palika level elected bodies and engage them in health planning and budgeting.
- Establish good rapport with municipal health section team and coordinate with them before planning and implementation of activities in the field
- Ability to mapping of the left behind communities and track changes, activity planning and implementation and document changes regularly.
- Empower local community groups like self-help groups, health mother's groups, forest user groups, water user groups, micro credit groups, cooperative, Schools students/teachers (public/private/Madarsa), local clubs, youth groups/volunteers and other active groups by using proven techniques and tools or own/contextual/local innovative ideas.
- Ability to identify the possible outbreaks and take immediate action in close coordination with DPC & FAIRMED
- Work in close coordination with the peripheral health facilities, ward offices, and relevant stakeholders working at Palika level.
- Follow-up of the community actions and report to district project coordinator
- Sensitize and mobilize local leaders (political leaders, religious leaders (Priest, Maulana, and Pastures), traditional healers, traditional practitioners' (Jhole Dr.), male groups mothers' groups and adolescents' groups.
- Sensitize and mobilize selected local pharmacy, private clinics, community hospital, school students & teachers (both public & private)
- Timely collection and reporting of project related data and information to contribute in progress updates and periodic progress reporting.
- Support in sensitization and mobilization of HFOMC members to promote health governance and quality of health service delivery from health facility and PHC-ORC
- Able to conduct RDQA, HP-MSS, identify the gaps and find the local solution in close coordination with health section.
- Ability to conduct HFOMC training, conduct regular meetings and prepare action plans to solve through mobilizing local resources for quality service.

- Conduct School Health programs mainly awareness raising and screening of NTDs at school & community.
- Represent at Palika level and establish good collaboration with other stakeholders
- Documentation of good practices, case stories, success stories from the community & Health Facility including action oriented good quality photographs (before & after)
- Support in identification of needs and gaps in health facility and advocate with municipality and wards/HFOMC and link to ensure timely supply of logistic materials and proper inventory recording
- Empower and mobilize Health Mother's Groups, and support HFOMCs by applying the SATH tools in targeted Communities and Health Facilities
- Promote health-seeking behavior and giving up harmful practices by using the IEC/BCC materials in the community that include posters, flex, wall painting, video clips, street drama, FM radio jingle etc.
- Actively participate in MNH, NTD, WASH and disability related forum at Municipality levels and engage community in different day celebration and stigma reduction activities.
- Prepare monthly and quarterly work plans under the guidance of district project coordinator and implement timely in field.
- Ability to prepare monthly reports, event reports, produce case stories, success stories and documentation of best practices.
- To follow the rules and regulations of organization, the progress report, issues and development of project should present at the board meeting.

Apply with detailed recent Curriculum Vitae and motivation letter mentioning monthly salary expectation in vacancysefi@gmail.com by 31 January 2026.

Only shortlisted candidates will be contacted.